



CEPH

COUNCIL *on* EDUCATION *for* PUBLIC HEALTH

2007 ANNUAL REPORT

SUBMITTED TO:

AMERICAN PUBLIC HEALTH ASSOCIATION
ASSOCIATION OF SCHOOLS OF PUBLIC HEALTH

JUNE 2008

TABLE OF CONTENTS

APHA and ASPH Establish Organization in 1974	1
Volunteers	1
Board Members and Officers	1
Administrative Committee Meetings	2
Board Meetings	2
Ad Hoc Committees	2
Board, Team Volunteers	2
Site Visitors	2
Training New Volunteers	4
Management and Administration	6
Staffing	6
Administrative Services	6
Office Location	6
Sources of Financial Support	6
Budgeting and Financial Planning	6
Audit of CEPH Accounts	7
Insurance and Bonding	7
Accreditation Matters	7
US Department of Education	7
ASPA Member	7
Accreditation Orientation	8
Accreditation Reviews	8
Interim Reports	9
Requests for Applicant Status	10
On-Site Visits	10
Consultation Visits	11
Notifications of Substantive Change	12
Policies and Procedures	14
Technical Assistance Papers	14
Organizational Relationships	15
Appendix	

Public Health Profession Establishes CEPH in 1974

The Council on Education for Public Health (CEPH) is a private non-profit corporation established in late 1974 by the American Public Health Association (APHA) and the Association of Schools of Public Health (ASPH). The articles of incorporation were adopted by the two associations, which became the original corporate members of the new organization. The articles specified CEPH's purposes as follows:

(a) Improving the quality of education in public health schools, institutions, and programs through accreditation, certification, approval, and related activities which publicly attest compliance with defined standards; including particularly the accreditation of graduate schools of public health.

(b) Otherwise encouraging improvement in the quality of education in public health through conduct of research, provision of consultation, distribution of publications, support of demonstrations, definition of standards, development of sanctions, sponsoring of examinations, and other appropriate means related to accreditation, certification, and approval activities.

(c) Assuring an independent mechanism for the conduct of these accreditation and related activities under joint sponsorship of professional and educational organizations comprising the corporation membership.

The articles of incorporation ascribed broad powers and responsibilities to the governing body of the newly established organization. One of the obligations specified in the charter was a requirement that CEPH annually call a meeting of the corporation membership at which duly designated representatives of those organizations comprising the corporation's membership would meet with the Council to receive its annual report. This report, which reviews the activities of calendar year 2007, is submitted in response to that requirement.

Non-Profit Status Reflects Public Interest Purpose

The Council is a private, non-profit corporation chartered under provisions of the District of Columbia Non-Profit Corporations Act. It is recognized by the Internal Revenue Service as a 501(c)(3) organization and by the District of Columbia government as an organization exempt from local income and sales taxes. No organizational or structural changes took place during 2007 that would affect this status.

VOLUNTEERS

Corporate Sponsors Appoint Academics, Practitioners and Public Representatives to Make Policy, Accreditation Decisions

The articles of incorporation establish a 10-member Board of Councilors as the governing body of CEPH. Members of the governing body are appointed either singly or jointly by the two corporate members. APHA has three appointments to the board, and those representatives are expected during their tenure as councilors to be "primarily involved in the practice of public health or in the conduct of related health services." ASPH has three appointments and its delegates are to be "drawn from the faculty, administration or student body of schools of public health." The remaining four councilors are jointly appointed by the corporate members on the recommendation of the CEPH governing body. Two of these positions represent the interests and concerns of the general public; public members may not be affiliated with an academic institution that has a school or program of public health. The remaining two positions represent the programs accredited by CEPH. These candidates are nominated after broad solicitation of relevant organizations.

During 2007, Councilors included:

Representing Public Health Practice Term Ending

Susan M. Allan, MD, JD, MPH 2009
Public Health Director
Oregon Department of Human Services
Portland, Oregon

Virginia A. Caine, MD 2007
Director
Marion County Health Department
Indianapolis, Indiana

Diana M. Bontá, RN, DrPH 2008
Vice President
Kaiser Foundation Health Plan and Hospitals
Public Affairs, Southern California Region
Pasadena, California

Representing Schools of Public Health

Audrey R. Gotsch, DrPH, CHES 2008
Dean, School of Public Health
UMDNJ/Rutgers/NJIT
Piscataway, New Jersey

G. Marie Swanson, PhD, MPH 2007
Dean, Mel and Enid Zuckerman
College of Public Health
University of Arizona
Tucson, Arizona

James D. Yager, PhD 2009
Senior Associate Dean for
Academic Affairs
Bloomberg School of Public Health
Johns Hopkins University
Baltimore, Maryland

Representing Programs	Term Ending
Cynthia M. Harris, PhD, DABT Director, MPH Program Institute of Public Health Florida A & M University Tallahassee, Florida	2007
Lynn D. Woodhouse, MEd, EdD, MPH, MPH Program Coordinator East Stroudsburg University East Stroudsburg, Pennsylvania	2007
Representing the Public	
Patricia M. Lowrie, MS Director of Training Emeritus Counseling and Mental Health Center University of Texas at Austin Austin, Texas	2009
Edmund Napieralski, PhD Former Associate Vice President for Academic Affairs King's College Shavertown, Pennsylvania	2008

During 2007, the following Councilors served as officers of the corporation and as members of the Administrative Committee:

President: Audrey R. Gotsch, DrPH, CHES

Vice President: Lynn D. Woodhouse, EdD, MPH, CHES

Secretary: Susan M. Allan, MD, JD, MPH

Treasurer: James D. Yager, PhD

Administrative Committee Functions as Finance and Executive Committees

The Administrative Committee met in Washington, DC on August 17, 2007 for its annual budget planning session. The Administrative Committee also met several times during the year via telephone conference to review other matters for recommendation to the full Council.

The Administrative Committee is empowered to act for the Council in the interim between CEPH meetings. The committee also functions as a finance committee. As such, it performs regular monitoring of CEPH financial matters, adopts annual fee schedules, and initially reviews and assists with budget development.

Winter Policy Meeting in San Juan, Puerto Rico; Council Meets in Washington, DC, in Spring; Fall Session in Coronado, California

Three business meetings of the board were conducted during 2007. The first of these was the mid-winter meeting on February 18 and 19 at the Condado Plaza Hotel in San Juan,

Puerto Rico. The winter retreat typically focuses exclusively on current policy matters. At this meeting, the Council focused on strategic planning for the organization.

The Council held its annual meeting on June 20 to 23 at the American Public Health Association Conference Center in Washington, DC, at which time CEPH reported to its two corporate members. Dr. Georges Benjamin and Dr. Patricia Mail represented APHA and Dr. Harrison Spencer and Dr. Robert Meenan represented ASPH at the meeting. The last business meeting of 2007 was conducted on October 4 to 6, 2007 at the Coronado Island Marriott Hotel and Resort in Coronado, California.

Regular business meetings engage the Councilors in accreditation-related actions – accreditation reviews, interim reports, substantive change notices – and policy-related matters such as adoption of criteria, policies, procedures and internal practices. The board also provides oversight for the management of the agency.

Ad Hoc Committee Carries Out Special Assignment on Behalf of CEPH Board

During 2007, one ad hoc committee was appointed to carry out a special task on behalf of the Council. The membership of the nominating committee, which proposes the next slate of CEPH officers, is noted below:

Nominating Committee

Lynn Woodhouse, EdD, MPH, CHES, Co-chair
G. Marie Swanson, PhD, MPH, Co-chair

The nominating committee typically consists of Councilors who are not eligible for reappointment to the board and, often, recent former Councilors who served as members of the Administrative Committee.

Board, Team Volunteers Make Contributions Valued at \$625,000

The most valuable asset of the Council is the cadre of dedicated individuals who contribute their time, effort and expertise to serve as board members, site visitors and consultants. Including time devoted to the CEPH board and related meetings, site visits and site visitor training, the total estimated value of contributions of volunteers during 2007 was \$625,000. This is the amount CEPH would have had to pay professionals to carry out similar functions at fairly modest consultant rates of pay. The following individuals served as on-site evaluators during 2007:

Practitioners

Martha E. Alexander, MPH, CHES
Deputy Director
Nat'l Center on Birth Defects & Developmental
Disabilities
Centers for Disease Control and Prevention
Atlanta, Georgia

M. Elaine Auld, MPH, CHES
Executive Director
Society for Public Health Education
Washington, DC

Diana M. Bontá, RN, DrPH
Vice President, Public Affairs
Kaiser Foundation Health Plan and Hospitals
Pasadena, California

Virginia A. Caine, MD
Director
Marion County Health Department
Indianapolis, Indiana

Joan P. Cioffi, BS, MS, PhD
Director
Office of Workforce and Career Development
Centers for Disease Control and Prevention
Atlanta, Georgia

Shelley A. Hearne, DrPH
Founding Executive Director
Trust for America's Health
Washington, DC

Nancy Hunt, MPH, RD, CHES
Independent Consultant
Decatur, Georgia

Dennis F. Jarvis, MPH, CHES
Program Director, Public Health Prevention Service
Division of Applied Public Health Training
Centers for Disease Control and Prevention
Atlanta, Georgia

Sherman E. Kahn, MD, MHSA
Consultant
Davidson, North Carolina

Cheryl C. Lackey, MPH, CHES
Director of Creative Services
National Center for Health Marketing
Centers for Disease Control and Prevention
Atlanta, Georgia

Barry S. Levy, MD, MPH
President
Barry S. Levy, MD, MPH, PC
Sherborn, Massachusetts

Paul A. Locke, MPH, DrPH, JD
Senior Associate
Johns Hopkins University
Bloomberg School of Public Health
Baltimore, Maryland

Susan West Marmagas, MPH
Director, Health Programs
Collaborative on Health and the Environment
Blacksburg, Virginia

Patricia D. Ragan, PhD, MPH, PA-C
Epidemiologist
Florida Department of Health
Tallahassee, Florida

Jean Ree Setzer, MPH, PhD
Vice President, Strategic Planning
University Health System
San Antonio, Texas

Evan L. Thomas, MS, MPH, PhD
Director
Idaho National Engineering and Environmental Lab
Idaho Falls, Idaho

Academics

Abdelmonem A. Afifi, PhD
Dean Emeritus and Professor
School of Public Health
University of California, Los Angeles
Los Angeles, California

Melissa (Moose) Alperin, MPH, CHES
Senior Associate, Rollins School of Public Health
Emory University
Atlanta, Georgia

Barbara Arrington, PhD, FACHE
Senior Associate Dean, School of Public Health
Saint Louis University
St. Louis, Missouri

Christopher G. Atchison, MPA
Associate Dean for Public Health Practice
University of Iowa
Iowa City, Iowa

Phoebe Lindsey Barton, PhD
Director, MSPH Program
University of Colorado at Denver and Health Sciences Center
Denver, Colorado

Ruth Gaare Bernheim, JD, MPH
Director, MPH Program
University of Virginia
Charlottesville, Virginia

John B. Conway, PhD, MPH, MS
Department Chair, College of Public Health
University of Oklahoma
Oklahoma City, Oklahoma

Sylvia E. Furner, PhD, MPH
Senior Associate Dean, School of Public Health
University of Illinois at Chicago
Chicago, Illinois

Marilyn M. Gardner, PhD, MS
Associate Professor
Western Kentucky University
Bowling Green, Kentucky

Marla J. Gold, MD

Dean, School of Public Health
Drexel University
Philadelphia, Pennsylvania

Audrey R. Gotsch, DrPH, CHES

Dean, School of Public Health
UMDNJ/Rutgers/NJIT
New Brunswick, New Jersey

Michael R. Greenberg, PhD, MA

Professor and Dean of Faculty
Rutgers, The State University
E.J. Bloustein School of Planning & Public Policy
New Brunswick, New Jersey

Cynthia M. Harris, PhD, DABT

Director, Institute of Public Health
Florida A & M University
Tallahassee, Florida

David L. Johnson, PhD

Associate Dean for Academic Affairs
College of Public Health
University of Oklahoma
Oklahoma City, Oklahoma

Jack O. Lanier, DrPH, MHA, FACHE

Professor
Virginia Commonwealth University
Richmond, Virginia

Edith D. Leyasmeyer, PhD, MPH

Dean Emerita
University of Minnesota
Palm Desert, California

Michael H. Maetz, VMD, MPH

Professor Emeritus, School of Public Health
University of Alabama at Birmingham
Birmingham, Alabama

Kathleen R. Miner, PhD, MPH, CHES

Associate Dean for Applied Public Health
Rollins School of Public Health
Emory University
Atlanta, Georgia

David A. Pearson, PhD, MPH

Everett Sackett Professor Emeritus
University of New Hampshire
Branford, Connecticut

Donna J. Petersen, MHS, ScD

Dean, College of Public Health
University of South Florida
Tampa, Florida

Margaret A. Potter, JD

Associate Dean for Public Health Practice
University of Pittsburgh
Center for Public Health Practice
Pittsburgh, Pennsylvania

James M. Raczynski, PhD

Dean, Fay W. Boozman College of Public Health
University of Arkansas for Medical Sciences
Little Rock, Arkansas

Ciro V. Sumaya, MD, MPHTM

Dean
Texas A & M University System Health Science
School of Rural Public Health
College Station, Texas

G. Marie Swanson, PhD, MPH

Dean, Mel & Enid Zuckerman College of Public Health
University of Arizona
Tucson, Arizona

Lynn D. Woodhouse, EdD, MPH, CHES

MPH Program Coordinator
East Stroudsburg University
East Stroudsburg, Pennsylvania

Stephen W. Wyatt, DMD, MPH

Dean, College of Public Health
College of Public Health
Lexington, Kentucky

James D. Yager, PhD

Senior Associate Dean for Academic Affairs
Bloomberg School of Public Health
Johns Hopkins University
Baltimore, Maryland

Evaluators are drawn from a site visitor roster maintained and periodically updated by CEPH. Site visit teams are appointed by the president and include at least one academic and one practitioner. The evaluator complement during 2007 included 16 practitioners and 27 public health academics.

Training New Volunteers

CEPH sponsored two invitational training sessions for prospective site visitors on November 4 and November 6, 2007 in conjunction with the annual meeting of APHA in Washington, DC. CEPH staff members Ms. Karon S. Harden and Ms. Mollie Mulvanity served as trainers and group facilitators. The full-day training sessions included an overview of public health accreditation, discussion about the purpose of the on-site visit, and team member roles and responsibilities. Participants received a site visitor training manual and a case study in advance of the training program to facilitate discussions and group assignments on site.

Site visitor training addressed a number of learning objectives, with the intention that participants would be able to do the following by the end of the program:

- Describe the purpose and organization of a site visit;
- Define site visitor roles and responsibilities;
- Explain the processes before, during and after site visits;
- Demonstrate how to write a site visit report section;

- Ask appropriate questions to assess compliance with the criteria, and;
- Analyze documentation to assess compliance with the criteria.

Training as a site visitor does not insure that an individual will be asked to serve as an evaluator, since there are many factors that are considered when structuring a site visit team. However, CEPH appoints only visitors who have been through formal training.

Training participants included public health academics and practitioners. The following individuals participated in site visitor training:

Marjorie Aelion, PhD

Associate Dean for Research
University of South Carolina
Columbia, South Carolina

Linda A. Alexander, EdD

Associate Dean for Academic Affairs
University of Kentucky
Louisville, Kentucky

Michelle Bell

Project Director, School of Public Health
Harvard University
Boston, Massachusetts

James R. Boex, PhD, MBA

Professor and Program Chair
University of Cincinnati
Department of Public Health Sciences
Cincinnati, Ohio

Douglas D. Bradham, DrPH

VHA Health Economist
Baltimore VAMC (151H)
Baltimore, Maryland

Jose A. Capriles, MD

Associate Dean for Academic Affairs
University of Puerto Rico
Graduate School of Public Health
San Juan, Puerto Rico

Otis Cosby, MD, MSPH

Medical Director
US Department of Energy
Oak Ridge Research Center
Knoxville, Tennessee

John O. Davies-Cole, PhD, MPH

Division Director
District of Columbia Department of Health
Washington, DC

Marie Diener-West, PhD

Professor, Bloomberg School of Public Health
Johns Hopkins University
Baltimore, Maryland

David T. Dyjack, DrPH

Dean, School of Public Health
Loma Linda University
Loma Linda, California

Connie J. Evashwick, MA, MSc, ScD

Former Dean, School of Public Health
Saint Louis University
St. Louis, Missouri

Melissa Mauser-Galvin, PhD, MPH

Associate Dean of External Affairs
School of Public Health
University of Alabama at Birmingham
Birmingham, Alabama

Gregory Hand

Associate Dean for Academic Affairs
Arnold School of Public Health
University of South Carolina
Columbia, South Carolina

Mary E. Hovinga, PhD, MPH

Associate Dean for Academic Affairs
School of Public Health
Drexel University
Philadelphia, Pennsylvania

Katherine Martin, PhD

MPA Administrator
Chatham County Health Department
Savannah, Georgia

Allan S. Noonan, MD, MPH

Dean, School of Community Health and Policy
Morgan State University
Baltimore, Maryland

Tricia Penniecook, MD, MPH

Associate Dean for Academic Affairs
School of Public Health
Loma Linda University
Loma Linda, California

David D. Potenziani, PhD, MA, BA

Senior Associate Dean for Planning,
Coordination and Administration
School of Public Health
University of North Carolina, Chapel Hill
Chapel Hill, North Carolina

Mario Henry Rodrigez, MD, PhD

Director General
Instituto Nacional de Salud Publica
Escuela de Salud Publica de Mexico
Cuernavaca, Mexico

Renee Royak-Schaler, PhD

Director, MPH Program
Department of Epidemiology and Preventive Medicine
University of Maryland at Baltimore
Baltimore, Maryland

Donna Schneider, PhD, MPH
Professor and Program Director
Edward J. Bloustein School of Planning and Public Policy
Rutgers, The State University
New Brunswick, New Jersey

Alice M. Schumaker, PhD
Director, MPH Program
Collaborating Center for Public Health and
Community Service
University of Nebraska Medical Center/University of
Nebraska at Omaha
Omaha, Nebraska

Carleen H. Stoskopf, ScD
Director, Graduate School of Public Health
San Diego State University
San Diego, California

Victor Sutton, MPPA, PhD
Director, Office of Preventive Health
Mississippi State Health Department
Jackson, Mississippi

Stephanie Tortu, PhD
Associate Dean for Academic Affairs
School of Public Health
Louisiana State University Health Sciences Center
New Orleans, Louisiana

David H. Trump, MD, MPH
Director, Peninsula Health District
Newport News, Virginia

Nancy Turnbull, MBA
Associate Dean for Education
School of Public Health
Harvard University
Boston, Massachusetts

Rueben Warren, DDS, MPH, DrPH, MDiv
Adjunct Professor
Interdenomination Theological Center
Lithonia, Georgia

LuAnn E. White, PhD, DABT
Associate Professor, Department of Environmental
Health Sciences
School of Public Health and Tropical Medicine
Tulane University
New Orleans, Louisiana

Pamela P. Williams, MPH
Director, Student and Academic Services
School of Public Health
University of Alabama at Birmingham
Birmingham, Alabama

MANAGEMENT AND ADMINISTRATION

Staffing

Laura Rasar King, MPH, CHES continued to serve as Executive Director, providing overall leadership to CEPH. Mr. John B. Conklin, Office Manager, carried out financial functions and supported the overall operations of the office.

Mollie Mulvanity, MPH who serves as the Director of Accreditation Services, manages the overall accreditation process including the agency's data and evaluation needs. She, along with Ms. King, also conduct consultation visits with schools and programs upon request.

In 2007, Karon S. Harden, MS, CHES continued to serve as the Accreditation Specialist. In this role, she coordinates site visit teams and staffs site visits to schools and programs. Ms. Harden also manages the agency's many training opportunities, including site visitor training sessions.

Administrative Services Purchased from APHA

In 2007, the Council continued to designate APHA as its fiscal agent and purchased indirect administrative services from that corporate member. As the fiscal agent, APHA holds all monies received by CEPH and disburses them upon authorization by CEPH staff. The administrative services include payroll, accounting and use of common facilities such as the conference rooms, lunch room and mailroom. Indirect services were charged at a negotiated rate of \$9,000 for 2007. In addition, CEPH pays for certain supplies and services such as photocopying and postage on an actual cost basis.

Office Location

The Council is located with APHA in the association's building at 800 Eye St, NW, in downtown Washington, close to the Metro and the Washington Convention Center. CEPH entered into a 5-year lease agreement in 1999 for 1150 square feet of rentable space. A new 5-year lease was negotiated in 2004 extending to June 2009. In June 2007, CEPH increased its office space from 1,150 to 1,272 square feet. The negotiated rate for 2007 is \$22.97 per square foot plus building operating costs per square foot of \$14.06, amounting to a charge of \$37.03 or \$47,102 per year.

Sources of Financial Support

The Council's income derives from a combination of contributions and fees. During 2007, APHA contributed \$71,986 to CEPH. Accredited schools of public health paid approximately \$226,889 in support fees and accredited public health programs paid approximately \$201,040 in support fees. Additional fees are charged when a school or program undergoes its periodic reevaluation, begins the applicant process, or seeks consultation. Total revenues during 2007 from contributions, fees for specific services, interest and miscellaneous sources amounted to \$821,062 (including reimbursement for travel expenses of site visitors and consultants).

Budgeting and Financial Planning

The Council adopted a budget for calendar year 2007 in the amount of \$684,914. Budget planning takes into account anticipated review workloads and expected increases in inflation, as well as the organization's policy about maintaining reserves. Actual expenditures for the year were

higher than budgeted, approximately \$722,076 (including travel reimbursements). CEPH ended the year with \$499,108 in cash reserves, amounting to approximately 69% of the operating expenses that year. The Council follows a policy of maintaining reserves equal to six months operating expenses.

The calendar year 2007 was the third year of a 3-year funding agreement with APHA. The APHA executive board approved a new funding agreement for July 1, 2007 to June 30, 2008 of \$73,050.

Each summer the Administrative Committee establishes a fee schedule that will be applicable for the following year. The annual support fees for schools and programs were increased by 3% for 2008 and applicant fees increased from \$1500 to \$2000. All other fees remained constant.

Audit of CEPH Accounts

The accounting firm of Newman, Pollack and Associates, P.A. was retained to conduct an independent audit of CEPH's financial records for calendar year 2007. A copy of the audited financial statement is a part of this annual report to the corporate members.

Insurance and Bonding

The Council maintains directors and officers and errors and omissions insurance in the amount of \$2 million through the Chubb Insurance Group, a special policy for standard-setting organizations. It also maintains an accidental death insurance policy covering individuals in active service to CEPH, including Councilors, staff and site visitors who travel on behalf of the Council. These individuals are covered in the amount of \$250,000 per incident from the time of departure to the time of return, excluding normal commuting to work and certain other exclusions. The Council bonds its employees, providing \$25,000 coverage against employee dishonesty. The Council also carries a premises liability insurance policy.

ACCREDITATION MATTERS

CEPH Complies With Requirements of US Department of Education; Recognition Extends to 2012

Recognition by the US Department of Education (USDE) is essential to establishing eligibility of accredited schools and programs for certain federal funds. Recognition requires that an accrediting agency meet specific criteria and guidelines and that there be a periodic review and recertification of the qualifications of an accrediting body.

Guidelines for recognition are published in the Federal Register and call for evidence that the agency has the administrative capacity and decision-making independence to carry out its responsibilities. The accrediting agency's board is expected to have the sole responsibility for accrediting and policy decisions, have budgetary and administrative autonomy, and share information with affiliated trade or membership organizations only to the extent that such information is generally available to the public.

To qualify for recognition, accrediting bodies must have standards that address a) student achievement success in

relation to the institution's mission; b) curricula; c) faculty; d) facilities, equipment, and supplies; f) fiscal and administrative capacity; g) student support services; h) recruiting and admissions practices; i) measures of program length; and j) student complaints. Other requirements focus on procedural expectations, most of which are oriented to assuring due process for applicants.

Recognition is conferred for periods up to five years. CEPH was last reviewed in fall of 2002, when the Secretary of Education notified CEPH that its recognition had been extended to Spring 2007. In recognition of full compliance with the federal requirements, no interim reports were required.

In July 2006, CEPH was notified that its petition for renewal of recognition by the US Department of Education would be due during the first week in January 2007. CEPH staff prepared the submission in the latter part of 2006 for consideration at the Department's May 2007 meeting. At that time, the USDE's National Advisory Committee on Institutional Quality and Integrity (NACIQI), made a formal recommendation to the Secretary of Education to extend CEPH's recognition for the maximum term of five years. In addition, CEPH was required to submit an interim report in May 2008 addressing annual monitoring of graduation rates in schools of public health.

CEPH Active Participant In National Organizations of Specialized Accreditors

CEPH was a founding member and continues as an active participant in the Association of Specialized and Professional Accreditors (ASPA), a national organization of approximately 50 specialized accrediting agencies, which provides membership services, including professional development for staff, and which advocates policy on behalf of the specialized accrediting community.

One of ASPA's early efforts was the development of a model code of good practice for accrediting bodies, which the CEPH governing body formally adopted in 1996. A copy of the code of good practice is routinely sent to site visitors and to the university president in advance of a site visit.

CEPH staff is also actively involved with the DC Area Accreditors, an informal group of Washington-based accreditation staff members who meet regularly to share perspectives about common accreditation challenges. The meeting site rotates among member agencies, with the director of the host agency chairing the meeting.

Accreditation Orientation Held for First Time in 2007

On July 29 and 30, 2007 CEPH held its first annual Accreditation Orientation Workshop in Washington, DC. This workshop is required of all applicant schools and programs and recommended to those schools and programs undertaking the re-accreditation process within a two-year period. The two-day workshop opened with a Sunday night networking reception followed by a full day of workshops conducted by CEPH staff. The workshops included an introduction to CEPH, detailed information about conducting

a self-study process and hosting a site visit as well as instruction about required reporting after the award of accreditation. The session also offers the opportunity for schools and programs to exchange information about common challenges and to interact with CEPH staff. The workshop is intended to clarify CEPH processes and requirements and to answer some frequently asked questions.

Forty-four individuals representing 31 public health programs and five schools of public health attended the workshop during its inaugural year.

Major Work of CEPH Focuses on Evaluation of Public Health Training Programs in Nation

The major work of the Council and the major activities of its staff relate to accreditation reviews and the maintenance of a structure that facilitates the timely accomplishment of the tasks associated with these reviews.

During 2007, the Council took final actions on the following 33 accreditation reviews, four of which were new applicants, each following an on-site evaluation and the preparation of a written report:

University of Illinois at Chicago School of Public Health – was accredited for a 7-year term extending to July 1, 2014. An interim report was requested.

University of Rochester Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

East Carolina University Public Health Program – was accredited for an initial term of 5 years extending to July 1, 2012. An interim report was requested.

University of Wisconsin – La Crosse Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Yale University School of Public Health – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Johns Hopkins University School of Public Health – was accredited for a 7-year term extending to July 1, 2014.

University of Pittsburgh School of Public Health – was accredited for a 7-year term extending to July 1, 2014.

Florida International University School of Public Health – was accredited for a 7-year term extending to July 1, 2014. An interim report was requested.

University of Miami Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Virginia Commonwealth University Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

San Diego State University School of Public Health – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

University of Arkansas for Medical Sciences School of Public Health – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Brooklyn College – CUNY Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Drexel University School of Public Health – was accredited for a 7-year term extending to July 1, 2014.

University of Puerto Rico School of Public Health – was accredited for a 7-year term extending to July 1, 2014. An interim report was requested.

Medical College of Wisconsin Public Health Program – was conferred probationary accreditation for a 2-year period extending to June 23, 2009.

University of Utah Public Health Program – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

University of Oklahoma School of Public Health – was accredited for a 7-year term extending to July 1, 2014. An interim report was requested.

UMDNJ/Rutgers/NJIT School of Public Health – was accredited for a 7-year term extending to July 1, 2014. Interim reports were requested.

Georgia State University Public Health Program – was accredited for an initial term of 5 years extending to July 1, 2012. An interim report was requested.

Wright State University Public Health Program – was accredited for an initial term of 5 years extending to July 1, 2012. An interim report was requested. This was the program's initial review.

University of North Texas Health Science Center School of Public Health – was accredited for a 7-year term extending to July 1, 2014. An interim report was requested.

New York Medical College School of Public Health – was accredited for a 2-year term extending to July 1, 2009.

Brown University Public Health Program – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

University of Texas Medical Branch at Galveston Public Health Program – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

University of Hawaii Public Health Program – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

University of Southern Mississippi Public Health Program – was accredited for a 7-year term extending to December 31, 2014. Interim reports were requested.

University of Minnesota School of Public Health – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

University at Albany - SUNY School of Public Health – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

University of Massachusetts Amherst School of Public Health – was accredited for a 7-year term extending to December 31, 2014. Interim reports were requested.

University of Louisville School of Public Health – was accredited for an initial term of 5 years extending to December 31, 2012. An interim report was requested. This was the school's initial review.

San Jose State University Public Health Program– was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

Morehouse School of Medicine Public Health Program – was accredited for a 7-year term extending to December 31, 2014. An interim report was requested.

CEPH Considers Interim Reports Submitted by Schools and Programs

The Council reviewed 22 interim reports during the year. These included:

The Council considered an interim report from the MPH Program at **Idaho State University**. The Council did not accept the report as evidence of compliance and acted to continue the accreditation term for one year until the program's next accreditation review on April 14 and 15, 2008.

The MPH Program at **New York University** submitted an interim report that was accepted by the Council as evidence of compliance and extended the program's accreditation by two years, to July 1, 2012.

An interim report submitted by the MPH program at **Université de Montréal** was accepted. To maintain accreditation, the program must have its next review by July 1, 2010.

The School of Public Health at the **University of Kentucky** submitted an interim report and the Council did not accept the report as evidence of compliance. The program's accreditation term was extended for one year for good cause. A second interim report was required for the spring 2008 meeting.

The Council concluded that an interim report submitted by the School of Public Health at the **University of Texas** demonstrated that the program had achieved compliance with all criteria. The program's accreditation term was extended for two years, to July 1, 2012.

The **Mount Sinai School of Medicine** Public Health Program submitted an interim report which the Council found acceptable. To maintain accreditation, the program must have its next review by July 1, 2008.

The Public Health Program at the **University of New Hampshire** submitted an interim report that was accepted by the Council as evidence of compliance. The program's accreditation was extended by two years, to July 1, 2010.

An interim report submitted by the **University of California, Davis** Public Health Program was accepted. The Council acted to extend the program's accreditation by two years, to July 1, 2010.

The Council concluded that an interim report submitted by **Western Kentucky University** Public Health program did not demonstrate evidence of compliance with all criteria. The accreditation term was extended for one year for good cause until the time of the program's next accreditation review on November 10 and 11, 2008.

The Graduate Public Health Programs at the **American University of Beirut** submitted an interim report that was accepted by the Council as evidence of compliance. To maintain accreditation, the program must demonstrate compliance with all required elements of its fall 2008 interim report and must conduct its next full accreditation review by December 31, 2011.

The **Brigham Young University** Public Health Program submitted an interim report that was not accepted as evidence of compliance. The program's accreditation was continued for one year for good cause until the time of the next scheduled accreditation review in November 2008.

The Public Health Program at the **University of Maryland, College Park** submitted an interim report that was accepted as evidence of compliance. In order to maintain its accreditation, the program must demonstrate compliance with all required elements of its fall 2008 interim report and must conduct its next accreditation review, demonstrating compliance with the school of public health criteria, by submitting an acceptable self-study no later than June 23, 2009.

Nova Southeastern University Public Health Program submitted an interim report that the Council accepted as evidence of compliance. To maintain accredited status, the program must demonstrate evidence of compliance with all required areas in its fall 2008 interim report and must conduct its next full review by December 31, 2013.

The Council concluded that the interim report submitted by the Public Health Program at **Case Western Reserve University** demonstrated evidence of compliance. In order to maintain accreditation, the program must satisfactorily demonstrate compliance with the remaining criteria in its fall 2008 interim report and must conduct its next full accreditation review by December 31, 2011.

The Public Health Program at **Indiana University – Indianapolis** submitted an interim report that was considered acceptable. The program's accreditation was extended by two years to December 31, 2010. To maintain accredited status, the next accreditation review must take place prior to this date.

The Public Health Program at the **University of Pennsylvania** submitted an interim report which the Council found acceptable. The program must submit an additional interim report in the fall of 2008 that demonstrates compliance with all criteria and must conduct its next accreditation review by December 31, 2011.

An interim report submitted by the **Armstrong Atlantic University** Public Health Program was accepted. To maintain accreditation, the program must submit an interim report in the fall of 2008 demonstrating compliance with remaining criteria and must conduct its next full accreditation review by December 31, 2013.

The Public Health Program at **East Tennessee State University** submitted an interim report that was accepted by the Council as evidence of compliance. To maintain accreditation, the program must submit an acceptable self-study document responding to the accreditation criteria for schools of public health by October 6, 2009.

The Council concluded that an interim report submitted by the **University of North Carolina, Greensboro** Public Health Program demonstrated evidence of compliance. To maintain accredited status, the next accreditation review must take place prior to December 31, 2012.

Eastern Virginia Medical School/Old Dominion University Public Health Program submitted an interim report that was accepted as evidence of compliance. To maintain accredited status, the next accreditation review must take place prior to December 31, 2012.

An interim report submitted by the Public Health Program at **Mercer University** was not accepted as evidence of compliance. The Council acted to continue the program's accreditation term for one year until the time of the program's next regularly scheduled full accreditation review on October 20 and 21, 2008. The program must conduct a full accreditation review prior to December 31, 2008.

The Public Health Program at **West Chester University** submitted an interim report that was accepted as evidence of compliance. To maintain accredited status, the program must conduct its next accreditation review prior to December 31, 2013.

Ten applications for Accreditation Accepted in 2007

Ten new requests from educational institutions desiring to begin the accreditation evaluation process were received in 2007; all of the requests were approved by the Council. With the exception of the two currently accredited public health programs in transition to schools of public health, these schools and programs do not appear on the published CEPH list until after a site visit and a decision is made about accreditation.

Applicants have up to two years to undertake a self-study and submit a self-study document; the on-site visit is scheduled about five months later. However, applicants are often ready to proceed more quickly than that and may negotiate earlier site visit dates. Newly approved applicants include:

University at Buffalo - SUNY
School of Public Health and Health Professions
Buffalo, New York
Self-study due: June 23, 2009

Wayne State University
MPH Program
Detroit, Michigan
Self-study due: June 23, 2009

St. Georges University
MPH Program
Grenada, West Indies
Self-study due: June 23, 2009

University of Maryland, College Park*
School of Public Health
College Park, Maryland
Self-study due: June 23, 2009

Simon Fraser University
MS in Population and Public Health
Burnaby, B.C. Canada
Self-study due: June 23, 2009

University of New England
MPH Program
School of Osteopathic Medicine
Biddeford, Maine
Self-study due: June 23, 2009

East Tennessee State University*
College of Public Health
Johnson City, Tennessee
Self-study due: October 6, 2009

Vanderbilt University
MPH Program
Department of Preventive Medicine
Nashville, Tennessee
Self-study due: October 6, 2009

University of Missouri, Columbia
MPH Program
School of Health Professions
Columbia, Missouri
Self-study due: October 6, 2009

University of Maryland, Baltimore
MPH Program
Department of Epidemiology and Preventive Medicine
Baltimore, Maryland
Self-study due: October 6, 2009

*Currently accredited public health programs in transition to schools of public health.

On-Site Visits to Campuses Afford First-Hand View and Provide Basis for Decisions About CEPH Accreditation

On-site evaluation visits by teams of qualified reviewers are the primary basis by which the CEPH governing body is informed about the schools and programs it accredits. Typically, teams arrive on site the evening before the visit and spend two or three days interviewing university officials, school administrators, program faculty, students, alumni and

community leaders. They also review documents and view facilities and resources. The last task on site is an exit interview.

Site visit teams are chaired by experienced and specially trained site visitors.

During 2007, CEPH conducted visits at the following 21 schools and programs:

Georgia State University

MPH Program
January 22 and 23, 2007
Chair: Lynn D. Woodhouse, EdD, MPH, CHES

Wright State University

Public Health Program
February 5 and 6, 2007
Chair: David A. Pearson, PhD, MPH

University of North Texas Health Science Center

School of Public Health
February 19 to 21, 2007
Chair: Audrey R. Gotsch, DrPH, CHES

Brown University

MPH Program
March 5 and 6, 2007
Chair: Phoebe Lindsey Barton, PhD, MPA

University of Texas Medical Branch at Galveston

Graduate Program in Public Health
March 19 and 20, 2007
Chair: Cynthia M. Harris, PhD, DABT

University of Hawaii

MPH Program
March 19 and 20, 2007
Chair: Kathleen R. Minor, PhD, MPH, CHES

University of Southern Mississippi

MPH Program
April 4 and 5, 2007
Chair: Phoebe Lindsey Barton, PhD, MPA

University of Minnesota

School of Public Health
April 16 to 18, 2007
Chair: James D. Yager, PhD

University at Albany - SUNY

School of Public Health
April 23 to 25, 2007
Chair: G. Marie Swanson, PhD, MPH

University of Massachusetts Amherst

School of Public Health & Health Science
May 7 to 9, 2007
Chair: Sylvia E. Furner, PhD, MPH

University of Louisville

School of Public Health and Information Sciences
May 9 to 11, 2007
Chair: Cheryl C. Lackey, MPH, CHES

San Jose State University

MPH Program in Community Health Education
May 14 to 16, 2007
Chair: Lynn D. Woodhouse, EdD, MPH, CHES

Morehouse School of Medicine

MPH Program
May 31 to June 1, 2007
Chair: Barry S. Levy, MD, MPH

Saint Louis University

School of Public Health
September 19 to 21, 2007
Chair: Abdelmonem A. Afifi, PhD

California State University, Fullerton

MPH Program
September 26 and 27, 2007
Chair: Cheryl C. Lackey, MPH, CHES

George Washington University

School of Public Health & Health Services
October 1 to 3, 2007
Chair: Donna J. Peterson, MHS, ScD

California State University, Long Beach

MPH and MS Programs in
Community Health Education
October 10 and 11, 2007
Chair: Lynn D. Woodhouse, EdD, MPH, CHES

University of California, Berkeley

School of Public Health
October 17 to 19, 2007
Chair: G. Marie Swanson, PhD, MPH

Northern Illinois University

MPH Program
October 22 to 23, 2006
Chair: Phoebe Lindsey Barton, PhD, MPA

University of Tennessee

MPH Program
October 29 and 30, 2007
Chair: Cynthia M. Harris, PhD, DABT

University of Connecticut

Graduate Program in Public Health
December 3 and 4
Chair: Kathleen R. Miner, PhD, MPH, CHES

On-Site Consultation Visits Provide Guidance About Requirements

Consultation visits are encouraged either in preparation for a self-study, in the case of already-accredited schools or programs, or for deciding whether to seek accreditation, in the case of schools and programs that have not formally begun the process. Beginning with procedural changes adopted in February 2006, they are required for all new applicants. Consultation visits are conducted by the Executive Director or Director of Accreditation Services and take place on the university campus. In 2007, they included:

University of California, Irvine
Public Health Program
January 10, 2007

University of California, Berkeley
School of Public Health
January 11, 2007

Stony Brook University - SUNY
MPH Program
January 25, 2007

University of Maryland at College Park
School of Public Health
January 29, 2007

Simon Fraser University
Public Health Program
January 29, 2007

Touro University - California
MPH Program
February 1, 2007

Ponce University School of Medicine
MPH Program
February 23, 2007

Eastern Kentucky University
MPH Program
February 27, 2007

University of Florida
College of Public Health & Health Professions
March 19, 2007

University of Alaska - Anchorage
MPH Program
March 27, 2007

University of North Carolina, Charlotte
MPH Program
April 11, 2007

California State University, Long Beach
MPH Program
April 13, 2007

Morgan State University
School of Public Health
April 16, 2007

New York University – Steinhardt School
MPH Program
May 4, 2007

California State University - Fullerton
MPH Program
May 17, 2007

University of Alabama at Birmingham
School of Public Health
May 24, 2007

City University of New York (CUNY)
Collaborative SPH (Hunter, Brooklyn, Lehman)
June 5, 2007

East Tennessee State University
School of Public and Allied Health
June 8, 2007

Walden University
MPH Program
June 18, 2007

Armstrong Atlantic State University
MPH Program
July 13, 2007

University of Alberta
MPH Program
July 19, 2007

Meharry Medical College
MPH Program
July 24, 2007

Jackson State University
Graduate Program in Public Health
August 1, 2007

Indiana University – Indianapolis
Public Health Program
August 14, 2007

Florida State University
MPH Program
August 20, 2007

University of West Florida
MPH Program
October 15, 2007

Montclair State University
MPH Program
October 24, 2007

Purdue University
MPH Program
November 16, 2007

Other consultation sessions were conducted for shorter durations in the agency's offices in Washington, DC and numerous informal consultations and responses to requests for information occurred throughout the year, most by telephone.

CEPH's Substantive Change Policy Requires Advance Notice, Review for School/Program Modifications

The Council has a procedure that any school or program planning to undertake a substantive change that affects its mission or degree offerings must promptly notify CEPH of its intent to implement the change. Guidance as to what

constitutes a substantive change is provided in the procedures manual.

CEPH awards accreditation based on the expectation that the school or program will continue to comply with the accreditation expectations over the term of accreditation. If changes occur, the unit must notify CEPH in writing. While this is generally for information purposes, CEPH may request additional reporting, initiate a special inquiry, or require a full or abbreviated review.

The Council reviewed 19 notices of substantive change during the year. These included:

The **Ohio State University** School of Public Health advised CEPH of one substantive change in 2007. The university formally established the College of Public Health, as noted in the summary of the Ohio State University Board of Trustees meeting that was provided.

The **East Tennessee State University** MPH program notified CEPH that it seeks to offer four new concentrations at the masters level and one new doctoral program. These programs include: 1) an MPH in biostatistics; 2) an MPH in environmental health; 3) an on-line MPH in epidemiology; 4) an on-line MPH in health services administration; and 5) a DrPH degree in community health.

Thomas Jefferson University MPH Program advised CEPH of that the accredited public health degree will now be named "Master of Public Health" rather than "Master of Science in Public Health." In an additional notice of substantive change, the program notified CEPH that it will accept students into two new joint degree programs. The program will offer the existing MPH in conjunction with 1) a doctor of jurisprudence (JD) degree and 2) a master of jurisprudence (MJ) degree. The legal education components of both degree programs will be provided by Widener University Law School in Wilmington, Delaware.

Tulane University School of Public Health notified CEPH that the PhD programs in epidemiology, biostatistics and parasitology are now housed fully in the School of Public Health and Tropical Medicine, whereas administrative responsibility for these degrees previously resided in the now-disbanded Tulane Graduate School. The school also began one new degree program in the spring of 2006: the BSPH, bachelor of science in public health. The Council requested additional information about the school's new degree offerings (MPH, MSPH and DrPH) in environmental public health disaster management.

Case Western Reserve University notified CEPH that it intends to reduce the number of concentrations offered from nine to seven. This change included creating the new, combined public health research and clinical research track from two previously separate tracks and eliminating the human sexuality and reproductive track.

The **University of Maryland, College Park** Public Health Program advised CEPH that it intended to expand its offerings from one MPH concentration to four. The program will offer new concentrations in biostatistics, epidemiology and environmental health science.

The **Temple University** MPH Program advised CEPH that it seeks to expand its unit of accreditation to include the bachelor of science in public health degree.

The **SUNY Downstate Medical Center** Public Health Program notified CEPH of its intent to expand its unit of accreditation to include four additional MPH tracks beginning in fall 2008, including community health sciences, environmental health sciences, epidemiology and health policy management. The program also intends to enroll students in doctoral degrees in three of these areas, namely community health sciences, environmental health sciences and epidemiology. The Council requested additional information about these changes.

The MPH Program at the **University of Connecticut** advised CEPH that it will now be housed in the Center for Public Health and Health Policy, with administrative oversight through that entity rather than through the university's Department of Community Medicine and Health Care.

The **University of Kansas** Public Health Program advised CEPH that tenure-track faculty members associated with the MPH Program who are currently housed in the Department of Preventive Medicine and Public Health – Kansas City will move to positions in the newly-formed University of Kansas Medical Center Department of Biostatistics.

Eastern Virginia Medical School/Old Dominion Graduate Program in Public Health advised CEPH of its intent to add an MPH track in environmental health.

The **University of California, Davis** MPH Program advised CEPH of its intent to expand its admission criteria to include qualified individuals who do not have a clinical professional health degree.

The Public Health Program at the **University of Colorado at Denver and Health Sciences Center** notified CEPH that effective July 1, 2008, the name of the degree offered will change from the current master of science in public health (MSPH) to a master of public health (MPH). The notice also states that in addition to its generalist degree, the program will add five new concentrations: biostatistics; community and behavioral health; environmental and occupational health; epidemiology and health systems management and policy.

The **UMDNJ/Rutgers/NJIT School of Public Health, jointly sponsored by University of Medicine and Dentistry of New Jersey, Rutgers, the State University of New Jersey, and the New Jersey Institute of Technology** advised CEPH that the UMDNJ-New Jersey Medical School has officially incorporated the Public Health Research Institute, which was previously an external collaborator. The school has also instituted a new dual degree program, the MPH/MS in biomedical sciences. The dual degree is offered collaboratively between the school of public health and the UMDNJ Graduate School of Biomedical Sciences.

The **Oregon MPH Program, jointly sponsored by Oregon State University, Portland State University and Oregon Health and Sciences University** advised CEPH of its intent to add a new dual degree option that combines the MPH in health promotion with the masters in urban and regional planning degree.

The Public Health Program at **Mount Sinai School of Medicine** advised CEPH of five new MPH concentrations: disease prevention & health promotion; environmental & occupational medicine; global health; outcomes research; and urban health. These specializations are in addition to the general public health track.

The **University of Alabama at Birmingham** School of Public Health advised CEPH of the addition of a new MPH concentration in public health preparedness management and policy.

CEPH Website

Want to know more about CEPH or any of the 109 schools and programs accredited by The Council? Your best source of information is the CEPH website, which links to every CEPH-accredited school and program.

You can also:

- Download procedures and criteria in PDF format.
- Download data templates for self-study preparation.
- Access all Technical Assistance papers.
- Learn the benefits of accreditation.
- Locate biographical information about board members and staff.
- Access staff contact information.

Check us out at www.ceph.org

POLICIES AND PROCEDURES

Technical Assistance Papers Offer Guidance to Schools and Programs Interpreting CEPH Policy

Second only to the conduct of accreditation reviews and related activities, the most time-consuming activity of the Board of Councilors is the consideration of policy and procedural matters. The establishment of procedures by which the Council will carry out its responsibilities, the development of policy statements, and the adoption of criteria by which schools and programs are evaluated fall within the exclusive purview of the Board of Councilors.

Official policy is represented in formally adopted documents such as the procedures manual or the criteria documents. From time to time the Council prepares and distributes discussion papers that expand on policy or that provide practical suggestions about how CEPH policy may be operationalized.

These occasional discussion papers may be prepared by CEPH staff, by CEPH councilors or by invited guest authors. They may be reviewed and revised by CEPH at any time. Their distribution may take various forms, such as direct mailings to constituents, placement on CEPH's website, and publication in newsletters. CEPH welcomes constituent comments on how existing papers could be improved as well as suggestions for new topics. In all cases, however, technical assistance papers:

1. are not policy documents of the Council, but must be consistent with current policy;
2. do not establish new or additional expectations of applicants, although they may elaborate on current requirements;
3. are not adopted by the CEPH governing body but are reviewed by the board or administrative committee prior to their distribution, in order to assure consistency with current policy; and
4. identify the purpose and limitations of the discussion paper, including a disclaimer that references the location of relevant official policy.

The following updated technical assistance papers are available on the CEPH website:

- **Competencies and learning objectives** – guidance about the relationship between mission, goals, objectives and learning objectives, with emphasis on competency-based outcome statements.
- **Establishing, presenting and using outcome measures** – a discussion about identifying quantifiable indicators that a school or program can use to assess its progress and using those data for planning, managing, and evaluating success.
- **Presenting graduation rates as a measure of educational effectiveness** – guidance on how schools and programs can collect and assess data on graduation rates, including possible templates for data presentations.
- **Efforts to achieve gender and ethnic/racial diversity among faculties and student bodies** – a discussion about ways that schools and programs can document efforts to enhance the learning environment for dealing with multicultural perspectives and for addressing health disparities.
- **Interim reports and their consequences** – guidance for schools and programs that must submit an interim report, with discussion about the possible consequences now that the US Department of Education requires that accrediting bodies take adverse action when its accredited institutions do not come into full compliance with the accreditation criteria.
- **Linking Program Evaluation to Mission, Goals and Objectives** – guidance about the relationship between the school or program's mission, goals and objectives and its evaluation and planning processes.
- **Including Undergraduate Public Health Degree Programs in Your Unit of Accreditation** – the 2005 criteria revisions require schools and allow programs to include undergraduate public health degree programs in

their unit of accreditation. This paper discusses CEPH expectations for self-study documentation when including undergraduate public health degree programs in the unit of accreditation.

In addition, the Council released one new technical assistance paper in 2007.

- **Characteristics of Doctoral Programs in Accredited Schools of Public Health and Public Health Programs** – guidance about including doctoral degrees as units of accreditation for schools of public health and public health programs such as curriculum and competency development and resources needed to support a doctoral-level public health program.

ORGANIZATIONAL RELATIONSHIPS

CEPH Staff and Council Members Pursue Activities that Sustain and Expand Important External Relationships

Because CEPH's interests so closely parallel those of its corporate members, the schools and programs it accredits, and several related organizations, CEPH staff and Councilors regularly participate in meetings and other activities of certain organizations. During 2007:

1. CEPH former president Dr. Kathleen R. Miner, current board president Dr. Audrey R. Gotsch, CEPH vice president Dr. Lynn D. Woodhouse, and executive director Laura R. King, MPH, CHES, participated in meetings of the National Implementation Task Force on Accreditation in Health Education, sponsored by the Society for Public Health Education and the American Association for Health Education. The task force is charged with developing the system for profession-wide transition to a unified accreditation process for professional preparation in health education. CEPH currently is a major player in that field since it accredits graduate community health education programs. Task Force activities in 2007 included a fall meeting in Reston, Virginia and work on manuscripts for publication in 2008.
2. Ms. King participated in an invitational meeting on health professions accreditation and diversity sponsored by the W.K. Kellogg Foundation on February 13, 2007. Results of the meeting informed the report entitled *Health Professions Accreditation and Diversity: A Review of Current Standards and Processes*, published in May 2007.
3. Ms. Mulvanity spoke at a meeting of joint DVM/MPH programs in Atlanta, Georgia on April 23, 2007. During this meeting, sponsored by the Association of Schools of Public Health and Association of American Veterinary Medical Colleges, academic partnerships between schools of public health and colleges of veterinary medicine were explored and Ms. Mulvanity shared CEPH expectations of dual degree programs.
4. Ms. King attended the spring and fall meetings of the National Advisory Committee on Institutional Quality and Integrity. This is the body that advises the US Secretary of Education about the recognition of accrediting bodies and policy issues related to accreditation in higher education. Observation of these meetings is essential in understanding the current interpretations of regulatory requirements affecting all recognized accreditors. In addition, Ms. King and Dr. Gotsch appeared before the committee at the spring meeting during CEPH's petition for re-recognition.
5. Ms. King, Dr. Susan M. Allan, and Dr. Virginia A. Caine attended a meeting of the American Public Health Association's (APHA) Executive Board in November 2007 to provide them with an update on CEPH's recent activities and an opportunity to ask questions. Ms. King also attended meetings of the APHA Education Board, the board tasked with monitoring public health education issues on behalf of the association, in both April and November to provide similar updates.
6. Ms. King attended a meeting of the ASPH Education Committee in November 2007 to discuss current developments in accreditation and to provide an opportunity for ASPH members to ask questions. Ms. Mulvanity attended a meeting of the ASPH Data Committee to discuss annual reporting requirements of CEPH.
7. CEPH staff participated in meetings of the Association of Specialized and Professional Accreditors in March 2007. CEPH was a founding member of the association and the executive director has participated in all of its annual meetings over the past decade. In 2007, Ms. King was re-elected to serve on ASPA's Nominating Committee for a second one-year term. In addition, Ms. King was appointed to serve on two special Task Forces of the association: Task Force on the Professional Doctorate was established to develop a position paper regarding professional doctorates on behalf of the association and Task Force on Public Information was established to develop ASPA's position on the appropriate provision of accreditation information to the general public.
8. Ms. King met with the director of the Liaison Committee for Medical Education (LCME) twice in 2007 to exchange ideas and to discuss issues common across medical and public health accreditation. Since many of CEPH's accredited programs are based in LCME-accredited medical schools, this is an important activity to keep CEPH abreast of current trends.
9. Ms. King met with the executive director and associate director of the newly incorporated Public Health Accreditation Board (PHAB), the organization established to carry out accreditation of state and local health departments. This meeting established lines of communication between organizations with similar functions in assurance of the provision of quality public health to the general public.

10. CEPH staff regularly attends meetings of the DC Area Accreditors, an informal group of DC-based specialized and professional accreditors who meet quarterly to discuss issues relevant to current accreditation best practices and to CHEA and USDE recognition issues.
11. Staff also attended meetings and gave presentations on various accreditation-related topics to constituent groups, including the Association of Schools of Public Health, Council of Accredited MPH Programs, and the Council of Graduate Program Directors, the latter affiliated with the Association of Prevention Teaching and Research.

CEPH Staff at Your Service
in 2008

800 Eye St, NW, Suite 202
Washington, DC 20001
Phone: (202) 789-1050
Fax: (202) 789-1895

Executive Director

Laura Rasar King, MPH, CHES: lking@ceph.org

Office Manager

John B. Conklin: jconklin@ceph.org

Director of Accreditation Services

Mollie Mulvanity, MPH: mmulvanity@ceph.org

Director of Training Programs

Karon S. Harden, MS, CHES: kharden@ceph.org

Accreditation Specialist

Synim N. Rivers, MPH: srivers@ceph.org

Download Documents: www.ceph.org