

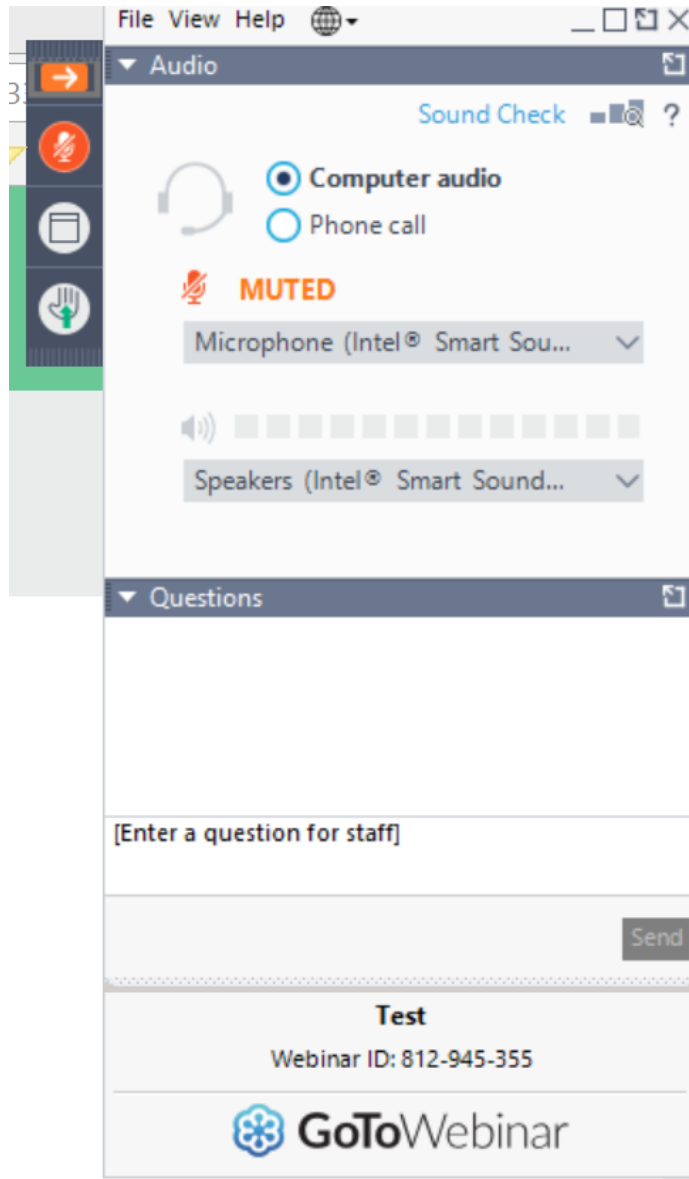


CEPH

Council *on* Education *for* Public Health

# Annual Reporting Webinar

October 2, 2019



**All participants  
will be muted.  
So if you have a  
question, enter  
it here!**



**CEPH staff will  
see it and will  
read and answer  
questions live at  
the end of the  
presentation!**

# Availability of slides & recording

About CEPH

Who We Accredit

Criteria & Procedures

For Schools and Programs

For Students

For Site Visitors



Considering Accreditation

Preparing for a Review

Substantive Changes

FAQs and Webinars

Fee Schedule

Report Search

## FAQs and Webinars

- General FAQs for Schools and Programs
- Presentations and Webinars
- FAQs on the 2016 Criteria for SPHs and PHPs
- SBP-Specific FAQs
- Student FAQs

# Accreditation & Education Forum

- Three data-specific sessions
  - CEPH 101 session for those new to accreditation
  - One-hour express consults with staff available
  - Networking reception
- 
- Saturday, November 2 in Philadelphia

# Agenda

- General guidelines
- Account set-up
- Questionnaire walkthrough
- Q&A period



# General guidelines (1 of 2)

- Deadline: **December 6, 2019**
- SPH, PHP, and SBP in any stage of the reaccreditation process must submit an annual report
- Single exception: schools and programs that had initial accreditation decisions (not reaccreditation decisions) in the calendar year (i.e., 2019)
- 2019 report covers the 2018-2019 academic year (fall 2018 and spring 2019)
- Any errors or irregularities will prompt a notes section for further explanation

## General guidelines (2 of 2)

- Click through to the end of the section to save any in-progress work. Exiting in the middle of a section may result in the loss of entered information!
- Access and update your report as often as you like until the official deadline in early December—even if you have clicked ‘submit’
- Annual report does **NOT** serve as a substitute for a substantive change notice
- Annual reports are not public documents

# ASPPH Collaboration

- In previous years, CEPH and ASPPH have collaborated on certain data elements where there was alignment
- Going forward, all accredited units will be reporting the full annual report to CEPH
- CEPH encourages ASPPH members to report their data to ASPPH too!



# Account set-up



Council *on* Education *for* Public Health

About ▾

Reporting ▾

## Login

Email address

Password

Login

Reset Password

Do not have a CEPH account yet? [Click here to create one.](#)

You will be able to login after approval by CEPH staff.

Create New Account

[ceph.org/reporting](http://ceph.org/reporting)




# Reporting home page

## Annual Report Status

Report Section	Completion Status
General Information	Completed
Admissions Information	Incomplete
Finances	Completed
Other Resources	Incomplete
Quantitative Faculty Info	Incomplete
Graduation Rates	Completed
Post-Graduation Outcomes	Completed

Past Reports [2018](#) [2017](#) [2016](#) [2015](#) [2014](#) [2013](#) [2012](#)

 Submit

 Print

# General information

- Change in relationship of program/school to parent institution?
- New degrees or concentrations?
- Discontinued degrees or concentrations?
- Significant curricular changes?

# Admissions information

- TOTAL headcount of new enrollees: ONE number representing ALL public health degrees (not certificates) combined
- Information should be provided for full 2018-19 academic year (year-round admissions) or for fall 2018 (one admissions cycle)
- Prompted to provide an explanation for growth that is 50% or more, compared with previous year

# Finances

- Upload a budget table:  
sources of funds and  
expenditures

Source of Funds	
Tuition & Fees	
State Appropriation	
University Funds	
Grants/Contracts	
Indirect Cost Recovery	
Endowment	
Gifts	
Other (explain)	
<b>Total</b>	

Expenditures	
Faculty Salaries & Benefits	
Staff Salaries & Benefits	
Operations	
Travel	
Student Support	
University Tax	
Other (explain)	
<b>Total</b>	

# Other Resources

- Significant changes in other resources (eg, facilities, computer equipment, travel support, etc.) that may impact student learning or other areas of compliance with the criteria
- Spare the details!

# SPH/PHP Quantitative faculty information

## Quantitative Faculty for Programs

CONCENTRATION	1ST DEGREE LEVEL			2ND DEGREE LEVEL	3RD DEGREE LEVEL
	PIF 1	PIF 2	FACULTY 3	PIF 4	PIF 5
<b>HEALTH SYSTEMS ORGANIZATION &amp; POLICY</b>	0.0	0.0	0.0	0.0	
DrPH MPH					
<b>EPIDEMIOLOGY &amp; BIostatISTICS</b>	0.0	0.0	0.0	0.0	
DrPH MPH					



<b>Total PIF</b>	0
<b>Non-PIF</b>	0

# SPH/PHP Quantitative faculty information

**Edit Faculty Information** [x]

Name:

FTE:

ATION & POLICY	0.0	0.0	0.0	0.0
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# SBP Quantitative faculty information

## Quantitative Faculty for Programs

Designated leader

Other faculty

Next

# Graduation rates

- ONLY the most recent cohort that has reached the maximum allowable time to graduate
- Row for each degree conferred—NOT by concentration or department
- Explanation required for any low graduation rate(s):  
<70% for baccalaureate and master's,  
<60% for doctoral

# How do I know what cohort to report on for graduation rates?

- Current reporting year: AY 2018-19
- What cohort do we report on for MPH?
  - Let's count based on 5-year MTTG
    - 2018-19 – Year 5
    - 2017-18 – Year 4
    - 2016-17 – Year 3
    - 2015-16 – Year 2
    - 2014-15 – Year 1

# Post-graduation outcomes

- ONLY the most recent cohort of graduates who have had 12 months to secure employment or continuing education
- Row for each degree conferred—NOT by concentration or department
- Placement includes employed, continuing education/training, and not seeking employment by choice
- Explanation required for
  - low placement rate(s): <80%
  - low response rate(s): <50%

# How do I know what cohort to report on for post-graduation outcomes?

- Current reporting year: AY 2018-19
- You will be reporting on the individuals who reached 12-months post-graduation during 2018-19
- These are individuals who graduated in 2017-18

# What happens next?

- Council will review annual reports
- You will receive a letter confirming receipt of annual report and identifying any potential concerns
- Based on its review, the Council may request an interim report or additional information
- Follow-up consultation visit, abbreviated review, or full accreditation review may be required in special circumstances

# CEPH resources

## FAQs

- Annual Reporting: <https://ceph.org/constituents/schools/faqs/general/annual-reports/>
- Graduation Rates: <https://ceph.org/constituents/schools/faqs/general/graduation-rates/>
- Post-graduation Outcomes: <https://ceph.org/constituents/schools/faqs/general/post-grad-outcomes/>

Recording will be available on the CEPH website

- <https://ceph.org/constituents/schools/faqs/pres/>

Contact CEPH staff with questions! [submissions@ceph.org](mailto:submissions@ceph.org)



# Accreditation & Education Forum





# Accreditation & Education Forum

- Register now! Limited spots remain
- Saturday, November 2
- 8am – 6:30pm
- Agenda:  
<https://media.ceph.org/documents/fullagenda.pdf>
- To register, go to Dates to Remember

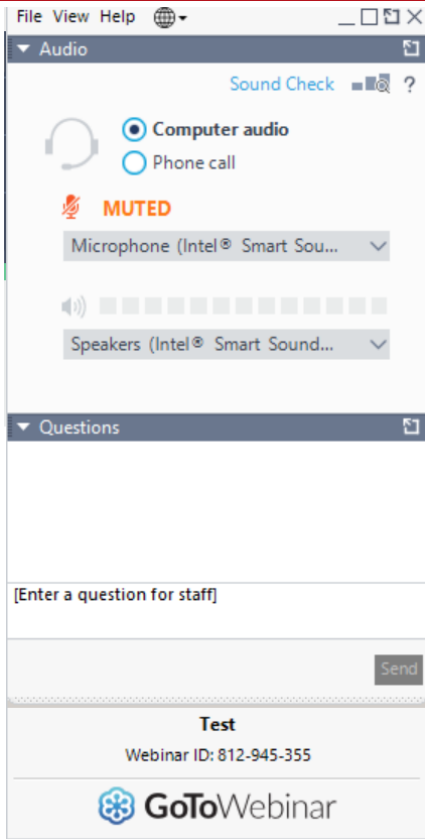
# Housekeeping

A friendly reminder to  
complete the survey!

## Upcoming trainings

CEPH Accreditation & Education Forum	November 2 Philadelphia, PA
Accreditation Orientation Workshop	March 2020

<https://ceph.org/about/dates-to-remember/>



# Attendee questions?

